

OTIS

OTIS - Simplifying Online Trading between Buyers and Suppliers

OTIS is a low cost, easy-to-use, quick and simple to implement eProcurement solution. It provides immediate access to eProcurement without system integration costs, time delays and additional IT infrastructure investment. The intuitive and easy-to-use interface of OTIS allows organisations of every size to buy what they need easily online and manage the procurement process with their suppliers completely electronically in a safe and secure environment.

Benefits

- Implemented and ready to use within hours without the need to train users
- Increased productivity through full electronic trading with suppliers
- Improved user satisfaction with a simple, intuitive user interface
- Lower carbon emissions by eliminating paper-based invoicing
- Eliminate maverick buying
- Improve compliance to contract
- Real-time spend management
- No complex IT system integration requirements



Features

- An inbox and outbox style interface enabling users to manage all procurement documents similar to how they manage their emails
- Intelligent linking of related documents providing a simple, visual audit trail for each procurement transaction
- Simple workflow for purchase order approval
- Full integration with the ProcServe Catalogue Search provides access to online catalogue content and supplier PunchOut websites
- Simple 'free text' ordering and 'Request for Quote' functions for procurement of non-catalogue items
- Automatic electronic transmission of purchase orders (POs) and quotation requests to suppliers using the ProcServe Transaction Exchange
- Suppliers access quotation requests and POs online and respond electronically with their associated electronic quote or invoice